

San Benito County Sheriff – Civil Process fee schedule
Updated Jan -2015

PROCESS	FEE	DEPOSIT	GOVT
AFFIDAVIT AND ORDER	\$40.00		26721
ARREST ~ <i>see Bench Warrant</i>			
ASSESSMENT FEE ON DISBURSEMENTS	\$12.00		26746
ATTACHMENT WRITS			
Automobiles and Non-Equipment	\$40.00		26721
Trucks plus check payable to DMV	\$20.00		488.385(b)
Release of DMV Attachment Lien after 3 year attachment lien expires plus check made payable to DMV (CCP 488.385 (b))	\$40.00		CCP
	\$20.00		26742
Equipment on AT-1, include trucks etc. used as equipment plus check payable to Secretary of State (1 or 2 pages)	\$40.00		488.385
	\$10.00		CCP
	\$40.00		26721
Release of AT-1 after 3 year attachment lien expires plus check payable to Secretary of State (1 or 2 pages) Farm Products or Inventory	\$10.00		2104 CCP
	\$40.00		26742
plus check Payable to Secretary of State (1 or 2 pages)	\$10.00		12194
	\$40.00		26721
Mobile Homes, etc.	\$40.00		2104 CCP
plus check payable to Department of Housing	\$20.00		488.385(b)
	\$40.00		CCP
Release of lien after 3 year attachment lien expires plus check payable to Department of Housing (CCP 488.385 (b) Real Property Attachment ~ <i>see Real Property</i>)	\$20.00		488.385(b)
			CCP
			26742
			488.385 (b)
AUTOMOBILE LEVY ~ <i>see Personal Property Levy or Attachment</i>			
BANK LEVY (served by Sheriff or Process Server)	\$40.00		26721
Levy on Safe Deposit Box (additional fee after receipt of MOG) Bank's fee to Drill Safe Deposit Box	\$135.00 Actual Cost		26723 26748
BENCH WARRANT (FTA on Subpoena or Court Order)			
Receive and Process Warrant.	\$40.00	\$140.00	26744.5
Cancel the Service of the Warrant	\$40.00		26744.5
Unable to Locate Person After Due Diligence	\$85.00		26744.5
Arrest, which shall include Arrest & Release on	\$100.00		26744.5
BENCH WARRANT (CCP 491.160, 708.170)	\$50.00 to \$140.00		26744
BUSINESS LEVY - <i>see Keeper Levy</i>			
BOOK LEVY - On Property Held by Levying Officer	\$40.00		26734
CANCELLATION OF SERVICE prior to completion	\$40.00		26736
CERTIFICATION OF CORRECTION - CVC 40616	\$20.00		26746.1
CERTIFIED MAIL - Return Receipt Requested	Actual Cost		26748
CITATION, Certification Of Correction - CVC 40616	\$20.00		26746.1
CLAIM AND DELIVERY WRITS			
Serve Writ & Undertaking with Levy	\$100.00		26722
Serve Summons and Complaint with Writ Notice of Application and Hearing:	\$40.00		26721
Supporting Affidavits and/or Notices	\$40.00		26721
Temporary Restraining Order & Supporting Documents Order to Transfer Possession & Supporting Documents Keeper fees <i>see Keeper Levy</i>	No Charge		26721
Moving and Storage Costs	\$40.00		26721
	Actual Cost		26748
CLAIM OF PLAINTIFF - Small Claims	\$40.00		26721
COMMUNITY PROPERTY LEVY NOTIFICATION			
Mailing Notice of Levy to spouse of debtor	No Charge		26721
Mailing Notice of Sale to spouse of debtor	\$40.00		26721
COMPLAINT - without Summons	\$40.00		26721

COPYING FEE - Per Page	\$1.00		26727
COUNTER CLAIM or Counter Affidavit	\$40.00		26721
CROSS COMPLAINT - Small Claims	\$40.00		26721
DEBTOR'S INTEREST IN ESTATE	\$40.00		26721
DISBURSEMENT FEE	\$12.00		26746
EARNINGS WITHHOLDING ORDER	\$35.00		26750
EQUIPMENT - see Attachment or Personal Property			
ESTATE LEVY	\$40.00		26721
EVICITION - Writ of Possession - Real Property	\$145.00		
Posting eviction	\$85.00		26733.5
Reposting eviction	\$40.00		26721
Removing occupants and putting a person in possession	\$60.00		26733.5
Cancellation prior to service of notice to vacate	\$40.00		26736
Cancellation after service of notice to vacate	\$40.00		26736
Failure to take possession after service of notice to vacate	\$40.00		26736
EXECUTE/SERVING ANY OTHER INSTRUMENT	\$40.00		26742
EXECUTION- Writ of (Taking Immediate Possession)	\$100.00	Varies	26722
GARNISHMENTS Attachment or Execution (except wage)	\$40.00		26721
JOINT DEBTOR SUMMONS	\$40.00		26721
JURY SUMMONS for Civil Jury			
12 or Less	\$2.00		26745
Each Additional Juror	\$0.10		26745
KEEPER LEVY (Sheriffs fees)		\$240.00	
Released at the end of 8 hours	\$100.00		26722
Fee per day for continuously maintaining levy after first day	\$40.00		26726(b)
Not found - Sheriffs fee (non installation)	\$35.00		26738
KEEPER FEES (amount paid to keeper)			
8 hours or less	\$140.00		26726(a)
8-12 hours (keeper to exceed \$280 in any 24 hour period)	\$300.00 +		26726(a)
	\$100.00		26726(a)
Vehicle Levy ~ not to exceed \$140	\$140.00		26726(c)
Not found ~ fee to keeper (non installation)	\$60.00		
LEVY - see Levy Type i.e. eviction real property, etc.			
MILITARY AFFIDAVIT	\$40.00		26742
Additional Fee for Notary when Required	\$10.00		8211
NOT FOUND RETURN	\$35.00		26738
NOTARY	\$10.00		8211
NOTICE - Landlord/Tenant	\$40.00		26721
ORDER FOR APPEARANCE OR EXAMINATION	\$40.00		26721
ORDER TO SHOW CAUSE	\$40.00		26721
PERSONAL PROPERTY LEVY - Writ of Execution or Possession			
Personal Property Levy without Seizure or Turnover	\$40.00	Varies	26721
Perform Levy and Seize or Turnover Property	\$100.00	Varies	26722
Hiring Private Inventory Service	Actual Cost		26748
Moving and Storage Costs	Actual Cost		26748
Prepare and Post First Sale Notice	\$40.00		26728
Posting Each Additional Sale Notice	\$15.00		26728.1
Serve Sale Notice on Each Debtor (personally or by mail)	\$40.00		26721
Serve Sale Notice on Judgment Creditor or Attorney Serve	No Charge		
Sale Notice on Each Person Listed on Back of Writ	\$40.00		26721
Conduct or Postpone Sale	\$90.00		26730
Prepare and Issue Certificate of Sale - Personal Property	\$15.00		26741
Personal Property, Writ of Possession with Seizure of Prop.	\$100.00		26722
Vehicle Levy - Large Truck	\$100.00		26722
POSSESSION, WRIT OF (C&D) ~ see Claim & Delivery			
POSSESSION, WRIT OF (Personal Property) ~ see Personal Prop.			

POSSESSION, WRIT OF (Real Property) ~ see Eviction			
POSTPONING SALE - Real or Personal Property	\$90.00	See PP or RP	26730
PREJUDGMENT CLAIM TO RIGHT TO POSSESSION with Copy of Summons and Complaint	\$40.00		26721.1
PROOF OF CORRECTION CERTIFICATION CVC 40616	\$20.00		26746.1
REAL PROPERTY LEVY ~ Execution or Attachment		Varies	
Real Property Levy Completed by Process Server	\$40.00		26721
Real Property Levy Prepared and Recorded by Sheriff	\$40.00	Varies	26721
County Recorder recording fee (Varies by County)	Actual Cost		26748
Demand Letter for Application for Order for Sale of Dwelling	No Charge		26721
Mail Notice of Levy to each Debtor	No Charge		26721
REAL PROPERTY LEVY (contd)			
Mail Notice of Levy to 3rd Person in whose name the debtor's interest stands upon the county records, per CCP 700.015(a) (not the same as other joint owners)	\$40.00		26725
Mail Notice of Levy to Additional (Joint) Owners of Record (this notice is not required by code)	\$40.00		26721
Mail Notice of Levy to Other Individuals Specified in Creditor's Instructions	\$40.00		26725
Serve Levy on Occupant or Post Property if No Occupant	\$20.00		26725.1
Post Levy on Additional Non-Attached Parcels	\$40.00		26725
Serve Application for Order for Sale of Dwelling on Occupant or post on real property (if instructed to do so by creditor/attorney)			
REAL PROPERTY Sale			
Prepare Sale Notice and Mail or Deliver to Publisher	\$15.00		26729
Publisher's Cost for Publishing Sale Notice	Actual Cost		26732
Mail Sale Notice to each Judgment Debtor	\$40.00		26721
Mail Sale Notice to Creditor or Creditor's Attorney	No Charge		26721
Mail Sale Notice to Each Person Listed On Back of Writ	\$40.00		26721
Mail Sale Notice to 3rd Person in whose name the debtor's interest in real property stands per 700.015(a)	\$40.00		26721
Mail Sale Notice to Each Lien Holder	\$40.00		26721
Mail Sale Notice Per Court Order or Attorney's Instructions	\$40.00		26721
Serve Occupant of Real Property if present (one attempt)	\$40.00		26721
Post Sale Notice on Real Property whether or not occupant is present	\$40.00		26721
Post Sale Notice on Additional Unattached Parcels	\$20.00		26725.1
Post Sale Notice in One Public Place in the City (if no city, then the county) where the Sale is to be held	\$40.00		26721
Conduct or Postpone Sale	\$90.00		26730
Prepare and Record Real Property Certificate of Sale (only on writ of sale with redemption)	\$15.00		26741
Notary Fee to Notarize Certificate of Sale	\$10.00		8211
County Recorder recording fee (Varies by County)	Actual Cost		26748
Transfer Tax not paid on Certificate, it's paid on Deed			
Prepare and Mail Right to Redeem Letter to Debtor	\$40.00		26721
Certified Mail	Actual Cost		26748
Prepare Certificate of Redemption and Deliver to Recorder	\$15.00		26740
Notarize Certificate of Redemption	\$10.00		8211
Prepare and Deliver Sheriffs Deed to Recorder	\$15.00		26741
Notarize Deed	\$10.00		8211
Recorder's Fee to Record Deed	Actual Cost		26748
Transfer Tax, Parcel Tax, etc.	Actual Cost		CO. ORD.
Prepare and Deliver Real Property Release to Recorder	\$40.00		26742
Notarize Release	\$10.00		8211
Recorder's Fee to record release	Actual Cost		26748
REGISTERED MAIL - Return Receipt Requested	Actual Cost		26748
REGISTERED PROCESS SERVER - Open File and Levy	\$40.00		26721
RESTRAINING ORDER (Refer to Govt. Code 26721 on page 17.6)	\$40.00		26721

SAFE DEPOSIT BOX - After MOG received from bank Levying Officer Fee Safe Deposit - Bank's Fee to Drill Box	\$135.00 Actual Cost		26723 26748
SALE - Conduct or Postpone Sale of Real or Personal Property	\$90.00		26730
SECRETARY OF STATE - see Attachments			
SPECIAL FUND FEES Assessment on disbursements Portion of Fees Set Aside n Fund (automated systems)	\$12.00 \$18.00		26746 26731
SPOUSE - see Community Property Levy Notification			
SUBPOENA, CIVIL – Sheriff's fee: (with or without Subpoena and Affidavit)	\$40.00		26743 26720.9
SUBPOENA, CIVIL STATE COURT Any peace officer, any firefighter, any state employee, any trial court employee, any county employee or a volunteer firefighter	Actual cost	\$275.00 per day	68097.2
SUMMONS AND COMPLAINT and supporting documents	\$40.00		26721.2
SUMMONS, Complaint & Prejudgment Claim of Right to Possession with unnamed tenants	\$40.00		26721.1
SUMMONS AND PETITION	\$40.00		26721
TILL TAP	\$100.00		GC 26722
VEHICLE INSPECTION Proof of Correction eve 40616	\$20.00		26746.1
VEHICLE LEVY ~ see Personal Property			
WAGE GARNISHMENT ~ see Earnings Withholding Order			
WARRANT OF ATTACHMENT see Bench Warrant			
WARRANT, BENCH ~ see Bench Warrant			
WRIT OF ATTACHMENT ~ see Attachment			
WRIT OF EXECUTION - Money Judgment ~ see type of levy			
WRIT OF POSSESSION - Personal Property ~ see Personal Property			
WRIT OF POSSESSION – Prejudgment ~ see Claim & Delivery			
WRIT OF POSSESSION - Real Property ~ see Eviction			
WRIT OF RESTITUTION ~ see Eviction			