

COUNTY OF SAN BENITO

SHERIFF 'S OFFICE

2301 TECHNOLOGY PKWY.

HOLLISTER CA 95023

(831) 636-4080

PERMIT APPLICATION

Title 19.27.025(A)(B)(C) of the San Benito County Code: Parades and Outdoor Gatherings

A Permit is required for parades on County roads, or public gatherings on County property, or private property in the unincorporated area of the County.

NON-REFUNDABLE FEE REQUIRED WITH EACH APPLICATION, as follows:

LEVEL 1: **PARADES** - THOSE PARADES WHERE NOT MORE THAN 1,500 PERSONS ARE REASONABLY EXPECTED TO BE IN ATTENDANCE \$50.00

LEVEL 2: **PARADES** - THOSE PARADES CONSISTING OF MORE THAN 1,500 PERSONS BUT NOT EXCEEDING 5,000 PERSONS REASONABLY EXPECTED TO BE IN ATTENDANCE\$150.00

LEVEL 3: **PARADES OR PUBLIC GATHERINGS** - THOSE PARADES OR PUBLIC GATHERINGS CONSISTING OF MORE THAN 5,000 PERSONS, BUT NOT EXCEEDING 15,000 PERSONS REASONABLY EXPECTED TO BE IN ATTENDANCE\$1,000.00

LEVEL 4: **PARADES OR PUBLIC GATHERINGS** - THOSE PARADES OR PUBLIC GATHERINGS WHERE OVER 15,000 PERSONS ARE REASONABLY EXPECTED TO BE IN ATTENDANCE.....\$3,000.00

Deadline for receipt of application and fee shall be no later than five (5) days before event for Level 1 and Level 2 and no later than thirty (30) days before event for Level 3 and Level 4.

INFORMATION REQUIRED WITH APPLICATION

1. Person responsible _____ Phone _____
Address _____
2. Name of organization _____
3. Date of event: Month _____ Day _____ Year _____
4. Time of first assembly for event _____
5. Time of final departure from event _____
6. Total number of people expected
7. Route or location in detail _____

Use separate sheet with map showing complete route and/or location of event to clearly illustrate intentions.

8. Nature of event: People? Bicycles? Vehicles? Animals? On road shoulder? Edge of road? In a field? One start? Multiple starts? Clearly explain details of what you plan to do. Use separate sheet if necessary.

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9. Measures planned to assure event goes as stated: Observers along the route? Safety precautions? Traffic flaggers? Barricades or barriers needed? Crowd control? Parking? First Aid? Rest stops? Sanitation? Breakdown assistance? **(NOTE: Except in cases of small parades (Level 1 or Level 2) where unnecessary for protection of the public health, safety or order, petitioner shall be required to provide private security or additional Sheriff services (at petitioner's expense), water facilities, food concession(s), sanitation facilities, solid waste receptacle(s), emergency and/or non-emergency medical facilities, parking areas, parking access and control, traffic control, electrical illumination, fire protection, and/or camping facilities. Applicant will be required to enter into an agreement with the County for any additional Sheriff's Department services required.)**
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10. Attach letter with comments and event concurrence from the California Highway Patrol, San Benito County Sheriff, the California Department of Forestry, the San Benito County Health Officer, and the San Benito County Fire Department.

11. Attach proof of ownership of the property where event is to be held, or a statement signed by all owners of the property. All property owners must sign the application

and must agree to be bound by all terms of any permit issued.

12. Proof of compliance with sales tax laws and business license ordinance shall be required for events involving vendor sales.
13. A comprehensive general liability insurance policy in an amount not less than \$1,000,000 with an endorsement naming San Benito County, its officers, agents and employees as additional insured.
14. Petitioner shall be required to post an indemnity bond and/or a performance bond in favor of the County, to be approved by the County Counsel prior to issuance of permit.
15. By signature on this permit, petitioner hereby agrees to indemnify the County, its officers, agents, and employees, from and against any and all claims and losses whatsoever arising out of, or in any way related to, the activity for which the Permit is sought including, but not limited to, claims for property damage, personal injury, death, and any legal expenses (such as attorney's fees, court costs, investigation costs, and experts' fees) incurred by the indemnity in connection with such claims.
16. In the case of Level 3 or Level 4 parades the Sheriff's Office must publish, with not less than three day comment period, at least one public notice in a general circulation newspaper specifying sufficient information about the application to enable interested persons to comment on such application.

Signature of Petitioner

Date

Permit Approved: _____

Permit Denied: _____

Sheriff's Office Representative
San Benito County

Date

(WP6.1 - PARPERM)